GLENDALE COMMUNITY COLLEGE
ASB 222 – BURIED CITIES AND LOST TRIBES: OLD WORLD
SPRING 2008 SYLLABUS
Section 2887: 11:30-12:45 pm (TTH) – HU-101

Who’s the Chick in Front of the Class?  Your professor, Dr. Lisa “Goddess” Cole

Where Can I Find Her?  05-129

When Can I Find Her There?  MWF 12:00 – 1:00 pm or  TTH 2:30 – 3:30 pm

How Can I Contact Her?  lisa.cole@gcmail.maricopa.edu or (623) 845-3254 (office)

WHAT WILL WE BE DOING?

This class is an INTRODUCTION to archaeological field methods and the archaeology of the Old World, including some of the world’s greatest ancient civilizations. Class will consist of LECTURES, SLIDES, VIDEOS, & DISCUSSIONS.

ANYTHING presented in class is fair game for the exams (including reading assignments). Lectures will be used to complement and expand on the textbook. QUIZZES may include multiple choice, short answer and/or essays.

HOW DO I EARN MY GRADE?

Movie Assignments      TBD
6 Quizzes (non-cumulative): 665 points

GRADING SCALE*: 90% (A); 80% (B); 70% (C); 60% (D)

*Please note that a grade of “C” or higher is required for transfer credit to any university.

WHAT DO I HAVE TO READ?

(2) Handouts as assigned
HOW DO I STUDY?

Prior to each exam, students will be given a STUDY GUIDE that lists all terms and concepts that may appear on the exam. Students will be allowed to consult the guides for 1 MINUTE during the exam. Completed study guides turned in with the exam will earn the students 5 EXTRA CREDIT POINTS.

WHAT HAPPENS IF I CHEAT?

If cheating is detected at any time, ALL cheaters will receive a score of ZERO on the exam. Once the test begins, you CANNOT leave the classroom until you are finished and have turned in the exam. Should you leave, I will assume you have finished and your test will be collected. Cell phones, IPods, etc. are NOT allowed on the desk or in your ears during exams.

WHAT HAPPENS IF I DON’T COME TO CLASS?

Attendance:

You CANNOT pass the class without regular attendance – much of the material presented is NOT in your textbook.

Should you miss a lecture, it is YOUR responsibility to get class notes from a fellow student. I DO NOT make my notes available to students nor do I repeat lectures.

It is also YOUR responsibility to check with me about any class announcements or handouts you may have missed in your absence.

Types of absences and penalties accrued:

1. General Absences. A combined total of three (3) class periods (coming in late, leaving early or missing entire classes) may be accrued without penalty. Points will be deducted at a rate of five (5) points per absence after that. Excessive absences may result in withdrawal from the course.

2. Official Absences. (Student Life release forms for sports, performances, etc.) GCC's policy for official absences is that you notify the instructor in advance to arrange for make-up work.

Absences DO NOT excuse you from being prepared for classes or examinations.

Tardiness:

I understand, OCCASIONALLY, there are circumstances beyond your control that will cause you to be late.

Should you need to be late, please enter UNOBSTRUSIVLEY, DO NOT SLAM THE DOOR, sit in the REAR of the classroom, QUIETLY get your notebook out and see me after class. Failure to see me after class will result in an absence being recorded.

I will begin class on time and expect you to be present. If you have a continuing conflict that means you will be late to class (for example, job schedule/location), let me know!
**HOW DO I WITHDRAW?**

If you are absent twice during the first two weeks, you will be **DROPPED** from the class. Excessive absences (more than the three allowed) prior to **45 th DAYrosters** also may result in a **DROP**. After that, **YOU** are responsible for your class standing. If you wish to drop, you **MUST** have me sign a withdrawal slip. If you simply stop attending and appear on my final roster, it is my prerogative to give you either an “**F**” or a “**W**” for the course.

**WHAT HAPPENS IF I MISS AN ASSIGNMENT?**

**QUIZ** make-ups are allowed **ONLY** in the case of extreme emergency or illness (missed alarms, lack of transportation, flat tires, etc., **DO NOT** count as emergencies). **REGARDLESS** of your excuse, you will automatically lose 10 points. You **MUST** contact me the day of the exam (or before) and you **MUST** provide me with a copy of a doctor’s note. If you do not contact me on the day of the exam, your grade **WILL BE LOWERED** by **10 points EACH** day you wait (including weekends). Make-ups are at **MY DISCRETION** and may be in a completely different format than that given in class (which means the make-up will be much more difficult). Should a make-up exam be granted, points may also be **DEDUCTED** for insufficient excuses. Make-ups **MUST** be taken by the next class period and no one may take more than **ONE** make-up quiz.

**HOW SHOULD I BEHAVE IN CLASS & WHAT HAPPENS IF I DON’T?**

This classroom is acoustically “**LIVE**.” Even whispering in the back row carries to the front of the room, which bothers me and the other students. Please **DO NOT** make private comments or carry on private conversations during class (including videos). If you have a question or comment, please direct it to me.

Please be considerate of your classmates and the instructor; it is quite disturbing to have a beeper, PDA, cell phone or other electronic device activate during class. Please have all electronic devices turned-off or placed in the vibrate mode and stored in your purse, back pack or other location where it is not accessible to you, during class. **Repeated violations may result in the student being required to leave class and receive an unexcused absence for that class.** (See me if there are extenuating/emergency situations that may, on an exceptional basis, necessitate you needing to leave a specific device on.)

During class, please refrain from engaging in the following, or similar activities:

a. Sharpening pencils.
b. Disposing of trash.
d. Putting on make-up, combing hair, etc.
e. Leaving to go to the bathroom.
f. Sleeping, reading, text messaging or doing any other unrelated class activities.

**PLEASE NOTE:** I reserve the right to administer a **POP QUIZ** when a **cell phone rings** in class or a student is caught **text messaging** during a movie.
WHERE CAN I GET HELP?

Disability Accommodations:

If you have a disability that may have some impact on your work in this class and for which you may require accommodations, you need to notify the Disability Services and Resources office, located in TDS 100 (623-845-3080). They will have you fill out the appropriate paperwork to submit to me.

Class Assistance:

If you are having difficulty with the material or the course in general, please schedule a meeting with me to discuss the problem. I am more than willing to help and will review notes/study guides with students. Feel free to e-mail me, call me or stop by my office. Meetings can be arranged outside posted office hours. The Learning Center also offers free tutoring.

WHEN DO I NEED TO DO WHAT?

Topic #1: Introduction to Archaeology & Culture
(Pp. 1-32; 48-49; 65-68; 75-77; 145-146; 172-173; 216-218; 222-224; 278-279; 555-568)

**QUIZ #1 – TENTATIVELY SCHEDULED FOR THURSDAY, JANUARY 31ST**

Topic #2: The Large Game Hunters: The Ice Age (Pp. 82-85; 90-97; 105-110; 114-141; 158; 192-194)


**QUIZ #2 – TENTATIVELY SCHEDULED FOR TUESDAY, FEBRUARY 19TH**

Topic #4: Origins of Food Production: Neolithic Near East (Pp. 197-221; 225-236; 260-262)

**QUIZ #3 – TENTATIVELY SCHEDULED FOR TUESDAY, MARCH 4TH**


**QUIZ #4: TENTATIVELY SCHEDULED FOR TUESDAY, APRIL 1ST**

Topic #7: Asian Civilizations: Indus Valley (Pp. 448-455) & China (Pp. 468-479)

**QUIZ #5 – TENTATIVELY SCHEDULED THURSDAY, APRIL 17TH**

Topic #8: Origins of Food Production in Europe (Pp. 499-522)

Topic #9: The Age of Heroes: Bronze Age Aegean (Pp. 523-532)

Topic #10: The Age of Barbarians: Bronze and Iron Age Europe (Pp. 533-552)

**QUIZ #6 – SCHEDULED FOR THURSDAY, MAY 8TH**
ARE THERE OTHER IMPORTANT DATES I SHOULD KNOW?

NO CLASS: Week of March 10th (Spring Break)

WHAT ELSE DO I NEED TO KNOW?

STUDENT POLICIES/COLLEGE INFORMATION:
College academic policies, Student Life policies, academic calendars, course schedules and other information are available at the GCC website: http://www.gc.maricopa.edu. Please refer to the Student Handbook regarding campus-wide policies relating to academic misconduct, disciplinary standards, sexual harassment, Americans with Disabilities Act, and attendance policy.

INSTRUCTOR DISCLAIMER:
Course content and dates of exams may vary from this outline to meet the needs of this particular group. This syllabus is as complete and accurate as possible. While there will be no major changes in the course requirements or policies, I reserve the right to modify the syllabus as necessary. Any changes will be announced in class.

STUDENT RESPONSIBILITY:
The student is responsible for reading and understanding the information presented in this syllabus. During the second week of class, the student will be required to sign a statement attesting to the fact that they have received and reviewed a copy of the syllabus.

OFFICIAL COURSE DESCRIPTION, COMPETENCIES & COURSE OUTLINE:
These are available online at: www.gc.maricopa.edu/socsci/anthro/