Who’s the Chick in Front of the Class?  Your professor, Dr. Lisa “Goddess” Cole

Where Can I Find Her?  05-129

When Can I Find Her There?  MWF 12:00 – 1:00 pm or TTH 2:30 – 3:30 pm

How Can I Contact Her?  lisa.cole@gcmail.maricopa.edu or (623) 845-3254 (office)

WHAT WILL WE BE DOING?

This class is an INTRODUCTION to archaeological field methods and the archaeology of the NEW WORLD. Class will consist of LECTURES, SLIDES, VIDEOS, & DISCUSSIONS. We also will take a FIELDTRIP to Casa Grande the weekend of February 16th.

ANTHTHING presented in class is fair game for the exams (including reading assignments). LECTURES will be used to complement and expand on the textbook. EXAMS may include multiple choice, short answer and/or essays.

Students may TAPE lectures; however, these tapes are to be used SOLELY for the student’s individual study.

HOW DO I EARN MY GRADE?

4 Exams (non-cumulative): 400 points
Movie Points TBA
Fieldtrip to Museum: 50 points
Map Assignments: 95 points

GRADING SCALE*: 90% (A); 80% (B); 70% (C); 60% (D)

*Please note that a grade of “C” or higher is required for transfer credit to any university.

WHAT DO I HAVE TO READ?

Price, T. and G. Feinman  Handouts as needed
2008 Images of the Past, 5th Edition
HOW DO I STUDY?

Prior to each exam, students will be given a **STUDY GUIDE** that lists all terms and concepts that may appear on the exam. Students will be allowed to consult the guides for **1 MINUTE** during the exam. Completed study guides turned in with the exam will earn the students **5 EXTRA CREDIT POINTS**.

WHAT HAPPENS IF I CHEAT?

If cheating is detected at any time, **ALL** cheaters will receive a score of **ZERO** on the exam. Once the test begins, you **CANNOT** leave the classroom until you are finished and have turned in the exam. Should you leave, I will assume you have finished and your test will be collected. Cell phones, IPods, etc. are **NOT** allowed on the desk or in your ears during exams.

WHAT HAPPENS IF I DON’T COME TO CLASS?

Attendance:

You **CANNOT** pass the class without regular attendance – much of the material presented is **NOT** in your textbook.

Should you miss a lecture, it is **YOUR** responsibility to get class notes from a fellow student. I **DO NOT** make my notes available to students nor do I repeat lectures.

It is also **YOUR** responsibility to check with me about any class announcements or handouts you may have missed in your absence.

Types of absences and penalties accrued:

1. **General Absences.** A combined total of three (3) class periods (**coming in late, leaving early or missing entire classes**) may be accrued without penalty. Points will be deducted at a rate of five (5) points per absence after that. Excessive absences may result in withdrawal from the course.

2. **Official Absences.** (Student Life release forms for sports, performances, etc.) GCC’s policy for official absences is that you notify the instructor in advance to arrange for make-up work.

Absences **DO NOT** excuse you from being prepared for classes or examinations.

Tardiness:

I understand, **OCCASIONALLY**, there are circumstances beyond your control that will cause you to be late.

Should you need to be late, please enter **UNOBTRUSIVLEY, DO NOT SLAM THE DOOR**, sit in the **REAR** of the classroom, **QUIETLY** get your notebook out and see me after class. **Failure to see me after class will result in an absence being recorded**.

I will begin class on time and expect you to be present. If you have a continuing conflict that means you will be late to class (for example, job schedule/location), let me know!
HOW DO I WITHDRAW?

If you are absent twice during the first two weeks, you will be DROPPED from the class. Excessive absences (more than the three allowed) prior to 45th DAY ROSTERS also may result in a DROP. After that, YOU are responsible for your class standing. If you wish to drop, you MUST have me sign a withdrawal slip. If you simply stop attending and appear on my final roster, it is my prerogative to give you either an “F” or a “W” for the course.

WHAT HAPPENS IF I MISS A QUIZ OR TURN IN A MAP LATE?

MAP ASSIGNMENTS turned in late will be marked down by 5 points for each class period missed.

QUIZ make-ups are allowed ONLY in the case of extreme emergency or illness (missed alarms, lack of transportation, flat tires, etc., DO NOT count as emergencies). REGARDLESS of your excuse, you will automatically lose 10 points. You MUST contact me the day of the exam (or before) and you MUST provide me with a copy of a doctor’s note. If you do not contact me on the day of the exam, your grade WILL BE LOWERED by 10 points EACH day you wait (including weekends). Make-ups are at MY DISCRETION and may be in a completely different format than that given in class (which means the make-up will be much more difficult). Should a make-up exam be granted, points may also be DEDUCTED for insufficient excuses. Make-ups MUST be taken by the next class period and no one may take more than ONE make-up quiz.

HOW SHOULD I BEHAVE IN CLASS & WHAT HAPPENS IF I DON’T?

This classroom is acoustically “LIVE.” Even whispering in the back row carries to the front of the room, which bothers me and the other students. Please DO NOT make private comments or carry on private conversations during class (including videos). If you have a question or comment, please direct it to me.

Please be considerate of your classmates and the instructor; it is quite disturbing to have a beeper, PDA, cell phone or other electronic device activate during class. Please have all electronic devices turned-off or placed in the vibrate mode and stored in your purse, back pack or other location where it is not accessible to you, during class. Repeated violations may result in the student being required to leave class and receive an unexcused absence for that class. (See me if there are extenuating/emergency situations that may, on an exceptional basis, necessitate you needing to leave a specific device on.)

During class, please refrain from engaging in the following, or similar activities:

   a. Sharpening pencils.
   b. Disposing of trash.
   d. Putting on make-up, combing hair, etc.
   e. Leaving to go to the bathroom.
   f. Sleeping, reading, text messaging or doing any other unrelated class activities.

PLEASE NOTE: I reserve the right to administer a POP QUIZ when a cell phone rings in class or a student is caught text messaging during a movie.
WHERE CAN I GET HELP?

Disability Accommodations:

If you have a disability that may have some impact on your work in this class and for which you may require accommodations, you need to notify the Disability Services and Resources office, located in TDS 100 (623-845-3080). They will have you fill out the appropriate paperwork to submit to me.

Class Assistance:

If you are having difficulty with the material or the course in general, please schedule a meeting with me to discuss the problem. I am more than willing to help and will review notes/study guides with students. Feel free to e-mail me, call me or stop by my office. Meetings can be arranged outside posted office hours. The Learning Center also offers free tutoring.

WHEN DO I NEED TO DO WHAT?

Topic #1: Introduction to Archaeology & Culture (Pp. 1-32; 48-49; 65-68; 75-77; 145-146; 172-173; 216-218; 222-224; 278-279; 555-567)

- History of Archaeology and the Development of Archaeology as a Science
- Discovery and Excavation of Sites
- Analysis, Dating and Interpretation of the Archaeological Record
- Biological v. Cultural Evolution

**ARCHAEOLOGY QUIZ: TENTATIVELY SCHEDULED FOR TUESDAY, FEBRUARY 5TH**

**MAP ASSIGNMENT #1: DUE THURSDAY, FEBRUARY 7TH**

**FIELDTRIP TO CASA GRANDE – WEEKEND OF FEBRUARY 16TH**

Topic #2: Native North Americans (Pp. 147-151; 155-157; 182-186; 189-194; 256-257; 265-317)

- The Colonization of the New World & Major North American Cultures

**NORTH AMERICA QUIZ: TENTATIVELY SCHEDULED FOR TUESDAY, MARCH 4TH**

**MAP ASSIGNMENT #2: DUE THURSDAY, MARCH 6TH**

Topic #3: Pre-Hispanic South America (Pp. 152-154; 385-428)

- Early Hunter-Gatherers & Early Sedentary Life
- The Inca and their Predecessors

**SOUTH AMERICA QUIZ: TENTATIVELY SCHEDULED FOR TUESDAY, APRIL 1ST**

**MAP ASSIGNMENT #3: DUE THURSDAY, APRIL 3RD**

Topic #4: Pre-Hispanic Mesoamerica (Pp. 319-383)

- Early State Development in Mesoamerica
- Teotihuacan, Mayans, Toltecs, Aztecs

**MESOAMERICA QUIZ: TENTATIVELY SCHEDULED FOR THURSDAY, MAY 1ST**
ARE THERE OTHER IMPORTANT DATES I SHOULD KNOW?

NO CLASS ON THE FOLLOWING DATES:

Thursday, February 14th (Fieldtrip Weekend)
Week of March 10-14th (Spring Break)

WHAT ELSE DO I NEED TO KNOW?

STUDENT POLICIES/COLLEGE INFORMATION:

College academic policies, Student Life policies, academic calendars, course schedules and other information are available at the GCC website: http://www.gc.maricopa.edu. Please refer to the Student Handbook regarding campus-wide policies relating to academic misconduct, disciplinary standards, sexual harassment, Americans with Disabilities Act, and attendance policy.

INSTRUCTOR DISCLAIMER:

Course content and dates of exams may vary from this outline to meet the needs of this particular group. This syllabus is as complete and accurate as possible. While there will be no major changes in the course requirements or policies, I reserve the right to modify the syllabus as necessary. Any changes will be announced in class.

STUDENT RESPONSIBILITY:

The student is responsible for reading and understanding the information presented in this syllabus. During the second week of class, the student will be required to sign a statement attesting to the fact that they have received and reviewed a copy of the syllabus.

OFFICIAL COURSE DESCRIPTION, COMPETENCIES & COURSE OUTLINE:

These are available online at: www.gc.maricopa.edu/socsci/anthro/